Aspire, Believe, Achieve: Together in Christ

The Rosary Catholic Primary School

Mobile Phone Policy

**Together, as God's children,
we realise our dreams,
inspiring and encouraging one another to reach our true potential,
transforming our world through our unique gifts.**

Introduction

At The Rosary Catholic Primary School the welfare and well-being of our pupils is paramount. This policy on the use of mobile phones in school and has been drawn up in the best interests of pupil safety and staff professionalism.

Use of mobile phones

Pupils:

 Pupils are **not permitted** to have mobile phones at school, unless permission has been given by the Head teacher.

 If in the rare event of a parent wishing for his/her child to bring a mobile phone to school, to contact the parent after school:

- the parent must complete and return the attached form at the bottom of this page, and return for consideration by the Headteacher
- the phone must be handed in and switched off, to the year groups designated person first thing in the morning, and collected by the child at home time (the phone is left at the owner's own risk)
- Pupils are not allowed to take photographs of other pupils or staff in school
- Mobile phones brought to school without permission will be confiscated and must be collected by the parent.

Staff:

All staff must have their phones on 'silent' during class time.
All staff may not make or receive personal calls during teaching time/ contracted hours unless it is work related. If there are extreme circumstances (eg. acutely sick relative) the member of staff should make the Head Teacher aware of this and will have discussed the need to make an emergency call.

Use of phones must be limited to non-contact time/ lunchtime when no children are present.

Photographs may be taken on personal phones with permission of the Head teacher. Provided that the phone is not enabled for 'cloud-based' or synchronised storage outside the control of the school, personal phones may be used to take photographs of children but photographs should not be stored for more than 5 school days or used to store pupils personal data.

Signed: Dated: 14/01/2020

Policy reference number and version: 2
Implementation date: 04.05.18 Next review date: January 2022

We very much appreciate our parents' support in implementing this policy in order to keep your children / our pupils safe.

Parent agreement

(Name of Child): Class

_____

I wish to request the Headteacher's permission for my child to bring a mobile phone to school. Please state the reason why your child needs to bring a mobile to school.

_____

I have understood and read the school policy, and will ensure that my child follows this policy. I am aware that the phone is in school at the owners risk and that the school is not liable for any damage or loss.

Name of Parent: _____ Permission granted / not granted

Signed:_____ Signed: _____
Headteacher

Date:_____ Date: _____