

The Rosary Catholic Primary School Governing Body Meeting

Venue: The School

Date & Time: Tuesday 28 March 2017 at 6.00pm

From:	Jude Andrews, on behalf of the Director & Clerk to the GB	Tel:	020 8583 2645
		Email:	jude.andrews@hounslow.gov.uk

If you are unable to attend, phone the school, or notify GB Support on the above number, as soon as possible before the meeting

Governors: read documents, prepare questions ready for the meeting and note information items at end of the agenda

Agenda

Business Items:	
Item	Action
1. Apologies	
2. Declaration of Personal Interests	
3. Membership a) GB Vacancies: 1 Foundation Governor b) Fr. Robert to present his certificate from the Diocese to confirm his appointment as a Foundation Governor c) Any Other Changes in Membership	
4. Minutes of 28.2.17	Attached
5. Matters Arising including Updates on Agreed Actions	
6. Agree the revised GB Code of Conduct	Despatched by School
7. Academisation • Meeting with JP Morrison arranged for 4 th May at 4pm.	
School Improvement Items: Take the SDP (School Development Plan) & HT Report to the meeting; prepare questions based on both documents, related to School Improvement, to provide evidence of challenge & monitoring	
8. Head's Report a) Governor Involvement in the SEF & SDP b) School Priority 6 & 11	Despatched by School

Item	Action
<p>9. Safeguarding</p> <p>a) Outcomes of Section 175/Section 11 Safeguarding Audit (deadline 31 March 17) as Annual Report on Safeguarding Practice b) Health & Safety Audit: Report Outcomes & Any Action to Address Identified Issues</p>	
<p>10. GB Self Evaluation, Governor Training & Development Needs</p> <p>a) Report Training Attended (including online Training) including any implications for the GB; any external or in-house training attended should be recorded in the training log below and handed to the correspondent for submission to GBS b) Identify Training Needs c) Skills Audit</p>	
<p>11. Named Governor Reports / Governor Visit Reports</p>	
<p>12. Financial Items</p> <p>a) SFVS deadline 31.3.17: Once submitted a report should be given to the GB b) Budget Submission to the LA Guidance Date: TBC (Mid-June) – John Bowden to present the budget at the next GB meeting on 7th May (it will now be the resources meeting). c) Adoption of LA Model Standing Orders, or Presentation & Approval of Appropriate Alternative</p>	
<p>Other Items:</p>	
<p>13. LBH & London Governors' Newsletter</p>	
<p>14. Policies</p> <p>a) Managing Allegations Against Staff</p>	
<p>15. Any Other Business including any Correspondence Received</p> <p>a) Briefing from the Diocese on the right to withdraw from RE.</p>	
<p>16. Dates of Future Meetings</p> <p>Tuesday 9 May 2017: Resources Tuesday 6 June 2017: Standards Tuesday 4 July 2017: Full GB & Reports</p>	
<p>17. Confidential Business including any Items in the Head's Report</p>	
<p>18. Meeting Overview</p> <p>a) Issues to Focus on for the Next Meeting</p>	

Training Log (Please record any external (ie non GBS) or in house training attended and submit to GBS)

GOVERNOR	COURSE TITLE	PROVIDER <small>(e.g. Modern Governor)</small>	DATE	Completed as Part of Governor role or as an Integral Part of Employment
E.g. Joe Bloggs	Safeguarding: Management of Allegations	HSCB	11.11.11	Governor

Information Items:

Training Courses can be viewed & booked online at: www.cpdinhounslow.org.uk

E-learning modules (for subscribing GBs): www.moderngovernor.com

Safeguarding e-learning via Virtual College: Registration guidelines are available on the Spring Term e-learning flyer, which will be sent to all Governors

<http://hounslow.safeguardingchildren.co.uk/>

Send training queries to GBS: GoverningBodies@hounslow.gov.uk for help & advice