



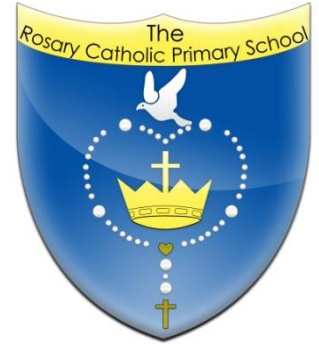
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Diocese of Westminster

HEAD TEACHER: MRS T PACZEK

Aspire, Believe, Achieve: Together in Christ

Panda Class Parents

7 December 2017

Dear Parent/Carers,

I am writing to inform you that at the end of this term Mrs Smith will be leaving to take up a post at another school.

Mrs Smith has been with the school for 14 years and has made a significant contribution to the children's lives and the school. I would like to wish the very best of luck for the future

In January Mrs Tierney will be rejoining the school to job share with Miss Dhand in Panda class. Both teachers are very experienced.

Next week Mrs Tierney and Miss Dhand will be visiting the school to be introduced to the children and meet with Mrs Smith to ensure a smooth transition.

Yours Sincerely,

Mrs T. Paczek



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